



## *Creative Genius Intern*

**THE INTERNSHIP:** The Art and Wilderness Institute is looking for a creative, responsible and passionate individual to be the Creative Genius Intern. As the Creative Genius intern, you will be responsible for creating graphics, media, making regular documents and learning tools creative and fun, and directing movies for the Art and Wilderness Institute. You will get to tag along on adventures, big or small, follow along on classes and take verbal curricula and them into "Learnables" as resources.

**Media and Graphic Design Intern Pay Rate:** Unpaid, class credit with school approval. Material fees reimbursed with receipt for pre-approved projects. Interns will get to keep a copy of all materials created, whether it be a t-shirt or a pamphlet.

### **JOB DUTIES:**

- Prepare Graphics with the Art and Wilderness Logo to be ready for print.
- Follow along on classes and create videos to post on Youtube and Instagram.
- Follow along on classes and create "Learnables" based on the lesson.
- Direct Nature News while out on the trails.
- Work closely with the Education and Program Directors as well as the Blog Director to see what graphics are needed and on what timeline.
- Create Flyers for classes and events.
- Create videos and upload them to our Youtube Channel.

### **TRAINING:**

- Introductory walk through of mission, programs, and vision.
- Explain the tasks outlined below.
- Train via phone calls, zoom meetings, in person and onsite for each of the tasks, working one on one with the student to ensure everything is understood.
- Assess level of skills and teach where skills are lacking.
- Review tasks and offer feedback and demonstrations to encourage growth
- Review all completed tasks and offer any assistance with further growth

### **SKILLS AND EXPERIENCE:**

- Highly detail-oriented and organized
- Dependable and reliable
- Can think critically, creatively, and thoughtfully to execute project-based assignment

- Ability to use a personal computer or phone and current Office software applications.
- Ability to communicate effectively both orally and in writing in English.
- Comfortable around animals, kids and people

**SPECIAL REQUIREMENTS:** Must have transportation to and from classes. Must be willing and able to work evenings, weekends, and holidays as needed.

**APPLICATION AND SUPERVISOR INFORMATION:** Resumes may be submitted via email: sama@artandwildernessinstitute.com.

**TASK CHART and DEADLINES:** Once you are accepted as the Creative Genius Intern, you will be invited to a collaborative folder that outlines Project Dates, Times, and keeps working projects together.<sup>1</sup>

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<sup>1</sup> Revised: April 17, 2020